

# CAJUNDOME/CONVENTION CENTER SERVICE ORDER

Event: \_\_\_\_\_  
 Client Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_

Date of Event: \_\_\_\_\_  
 Phone #: \_\_\_\_\_  
 Cell Phone #: \_\_\_\_\_  
 Booth #: \_\_\_\_\_

ELECTRICAL SERVICE					TELEPHONE/INTERNET SERVICE				
Qty.	Description	Advance	Standard	Amount	Qty.	Description	Advance	Standard	Amount
	500w (5amp 120v)	\$70.00	\$100.00			Single Line w/Jack	\$150.00	\$225.00	
	1000w (10amp 120v)	\$81.00	\$112.00			Add Long Distance	\$50.00	\$50.00	
	2000w (20amp 120v)	\$99.00	\$130.00		<b>ADDITIONAL RENTAL ITEMS</b>				
<b>208 VOLT (SINGLE PHASE) - BARE WIRE ONLY</b>						Extra Phone Cord	\$5.00		
	6000w (30amp 208v)	\$150.00	\$185.00			Desk Type Phone	N/C		
	12,000w (60amp 208v)	\$230.00	\$280.00		<b>INTERNET SERVICE /INSIDE BOOTH EXHIBITORS</b>				
<b>208 VOLT (THREE PHASE) - BARE WIRE ONLY</b>						High Speed Access	\$250.00		
	9000w (30amp 208v)	\$180.00	\$220.00			Additional Computer	\$75.00		
	18,000w (60amp 208v)	\$280.00	\$305.00		<b>INTERNET SERVICE/OUTSIDE BOOTH EXHIBITORS</b>				
<b>ADDITIONAL RENTAL ITEMS</b>						High Speed Access	\$475.00		
	Extension Cord w/o power		\$22.00			Additional Computer	\$75.00		
	Power Strip w/o power		\$22.00			Computer Tech Support		\$125/hr	
	#2 Camlock & Cable 50ft		\$55.00		<b>ADDITIONAL SERVICES OFFERED</b>				
	Overhead Drops w/o power		\$4.00 ft			Install/Configure Ethernet Card			
	Extra Labor (Per Hour)		\$36.00			Configure Existing Ethernet Card			
						Additional Cabling/Connectors			
					<b>PLEASE INDICATE WIRED OR WIRELESS:</b>				
EQUIPMENT SERVICE					RV PARKING				
# Hrs.	Equipment Service	Advance	Standard	Amount	Lot#	Description	# Days	Cost	Amount
	Forklift Service	\$45.00	\$55.00			Parking & Electric		\$46.00	
	1 Man Lift	\$40.00	\$50.00						
	Scissor Lift	\$75.00	\$100.00			<b>30 AMP ONLY</b>			
	Water to Booth (no overhead runs)	\$125.00	\$150.00		<b>License # of RV :</b>				
	Water to Booth (overhead crossing aisles)	\$250.00	\$300.00						
	Small Banners (4x6 max)	\$60.00	\$75.00		<b>TOTAL AMOUNT OF SERVICES</b>				
	Large Banners	Contact Production Dept.							
PAYMENT INFORMATION							<b>CAJUNDOME</b> 444 Cajundome Blvd. Lafayette, LA 70506 mlandry@cajundome.com Service Desk: 337-265-2222 Fax Number: 337-265-2265		
Credit Card#:				Exp. Date:					
Company Check #:				Cash Amount:					
Signature:				Phone #:					
PAYMENTS									

Full payment of service order must accompany order. ORDERS RECEIVED LATER OR WITHOUT FULL PAYMENT ARE SUBJECT TO STANDARD RATE PRICES NO EXCEPTIONS. Only credit cards will be accepted at this time. No checks will be accepted within 10 days of move-in date. **Advance rates are for orders up to 10 days before move-in date. Standard rates are for orders within 10 days of move-in date.** PAYMENTS THAT ARE MADE ON LABOR OR RENTAL ITEMS ARE NON-REFUNDABLE. All labor or changes to your order will be charged at an hourly labor rate, or for special quoted pricing (outdoors, ceiling drops and anything over 10f in height) will be charged an hourly labor rate based on each case. If your order can't be processed in time, you will be notified with other options. Late orders may not be fulfilled.

Signature: \_\_\_\_\_

## TERMS & CONDITIONS

Please familiarize yourself with the enclosed materials to avoid service installation delays. **Your signature at the bottom of the order form indicates your understanding of all the terms and policies for your ordered service(s).** If you have any questions please call the CAJUNDOME Service Desk at 337-265-2222.

### **ELECTRICAL:**

The CAJUNDOME/Convention Center offers 120v and 208v services in ExHall and Dome floor. Standard services are on the attached worksheet. Specialty services such as overhead power and outdoor power have limited availability due to locations and restrictions at the CAJUNDOME and Convention Center (must call for quoted pricing, availability, and locations). Power will be located in the rear of the vendor booth, distribution and cables will pass through all booths even if not requiring electricity in the booth. (This is required to get power to other booths and is part of the show, it will not be relocated for a booth holder). All equipment shall be turned off on none show times due to fire codes, for safety and save our earth (green), unless special needs for refrigerated items are needed. Electrical connections for exhibitors may plug into purchased standard outlet (1) only. It will be up to the discretion of the house electrician if equipment does not meet National Electrical Code and UL approved on equipment being used for the show is unsafe to the patrons and service will not be provided to the booth holder. None payment of electrical will be turned off until payment has been received. Electrical equipment must be properly tagged or marked as the type and/or amount of current voltage, phase, frequency, horsepower, etc. required. All single phase 208volt and three phase 208volt are bare ends only unless vendor is providing male and female plugs for equipment. Equipment and distribution provided is the property of the CAJUNDOME and is only a rental item. The CAJUNDOME is not responsible for damaged personal equipment and/or personal injury caused by the misuse of equipment.

### **RV PARKING and ELECTRICAL SERVICES**

The CAJUNDOME/Convention Center offers RV spots with electrical hookups. RV spots with electrical hookups are located at the rear of the CAJUNDOME (RV Lot). Payment in full must be received before parking and electrical service will be activated and must be assigned a parking number. We have a total of five (5) RV spots that are equipped with a 30amp only 120 volt receptacle and a GFI receptacle slaved of a main breaker.

RV spots are on a 1st come bases based on received payment (call for availability).

The CAJUNDOME is not a full service camp site, all black and gray water must be self-contained in the camper. CAJUNDOME HAS NO WATER OR SEWER FOR RVs. Absolutely no gray or black water will be allowed to dump on CAJUNDOME grounds, any violations will terminate rental and asked to remove RV from grounds with a clean-up fee. All trash created by the camper must be removed or will be subject to a clean-up fee. For more information or details please contact the Service Desk at 337-265-2222.

### **EQUIPMENT SERVICES**

Orders made in advance will be guaranteed at specified time of load-in. Standard rate orders will be serviced on a first come, first serve basis. All orders will be serviced before show opens. However, any orders placed at load-in time are not guaranteed to be ready for show time. The CAJUNDOME Production Department will be contacted when these orders are placed to determine an estimated time of delivery. In the case of phone line orders for a credit card machine, each vendor is responsible for programing their own machine. The machine should be programmed to dial 9 before dialing the phone number. Other specialized services may be available upon request. For more information on all services, please contact the Service Desk at 337-265-2222.

## **INTERNET SERVICES**

WOW Technologies, Inc. is the exclusive provider and installer of all Data and Network services (wired and wireless) including communications cabling. This includes all cabling to meeting rooms, booths, within booths (under carpet and flooring), fiber optic, twisted pair (Category 3, 5 and 6), coaxial and all other data and telecommunications related cabling.

The use of the network connection(s) provided by WOW Technologies, Inc. may be used only by the directors, officers and employees of the Company, its guests, agents and consultants while performing service for the Company and cannot be resold or distributed to other companies or individuals. All devices for which WOW Technologies, Inc. directly or indirectly provides Internet/Network connectivity must pay a device charge or purchase a WOW Technologies, Inc. assigned IP address.

Internet/Network - 100/1000Mbps, full-duplex, Ethernet access to our backbone, with shared or dedicated Internet access up to 10Mbps or greater (depending on service ordered) via an RJ-45 jack, is provided for each connection ordered.

Rates listed include a single IP address, standard installation to the booth in the most convenient manner and does not include computer equipment, NIC card, TCP/IP software or power to the booth.

Wireless Specific: (a) WOW Technologies, Inc. is the exclusive provider of voice, wired and wireless data services(s) for the Facility. Wireless Devices not authorized by WOW Technologies, Inc. are strictly prohibited. Customer(s) that desire to showcase their wireless products must contact WOW Technologies, Inc. 21 days in advance of show move-into investigate the potential of WOW Technologies, Inc. engineering a customized cohesive network to operate without interference to other customer(s), (applicable charges may apply). (b) The use of any wireless device that interferes with the facility's 2.4/5.8 GHz wireless data frequency range is prohibited and subject to disconnection at the customer expense.

**Internet Performance Disclaimer:** WOW Technologies, Inc. does not guarantee the performance, routing, or throughput: either expressed or implied, of any data circuit(s) connectivity with regards to the Internet and/or Internet backbone(s) beyond the Facility.

Any additional cost incurred by WOW Technologies, Inc. to: 1) assist in trouble diagnosis or problem resolution found not to be the fault of WOW Technologies, Inc. or 2) collect information required to complete the installation that customer fails to provide (i.e. floor plans or special circuit numbers) may be billed to the customer at the prevailing rate.

**Internet Security Disclaimer:** WOW Technologies, Inc. does not provide security such as , but not limited to, firewalls, etc. for any data circuit(s) we provide. It is the sole responsibility of the customer to provide any necessary security. Customer is agreeing to hold WOW Technologies, Inc.: its agents and contracts harmless for any and all liabilities arising from the use of non-secured data circuits.

**VIRUS PROTECTION REQUIREMENT - WARNING** - WOW Technologies, Inc. requires that all devices directly or indirectly accessing WOW Technologies, Inc.'s Network have the latest virus scan software, Windows security updates, system patches, and any other technological precautions necessary to protect yourself and others from viruses, malicious programs and other disruptive applications. Any device(s) which adversely impacts WOW Technologies, Inc.'s network(s) will be disconnected from the network(s) with or without prior notice at WOW Technologies, Inc.'s sole discretion. The device(s) in question will remain disconnected from the network(s) until all issues are adequately resolved. Additional charges may apply for trouble diagnosis and/or problem resolution. No refunds will be issued customer(s) as the result of WOW Technologies, Inc.'s actions to disconnect disruptive device(s).

LIMITATION OF LIABILITY, EXCEPT FOR OUR WILLFUL MISCONDUCT OR GROSS NEGLIGENCE, YOU AGREE THAT UNDER NO CIRCUMSTANCES IS WOW TECHNOLOGIES, INC. LIABLE TO YOU FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES OR LOST PROFITS ARISING OUT OF THE SYSTEMS OR OUR SERVICES OR OBLIGATIONS UNDER THIS AGREEMENT EVEN IF WOW TECHNOLOGIES, INC. HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, IN ANY EVENT, YOUR EXCLUSIVE REMEDY AND OUR ENTIRE LIABILITY TO YOU FOR ANY REASON UPON ANY CAUSE OF ACTION ARISING OUT OF THE SYSTEM OR OUR SERVICES UNDER THIS AGREEMENT SHALL BE THE AMOUNT ACTUALLY PAID BY YOU TO WOW TECHNOLOGIES, INC. WITH RESPECT TO THOSE DEFICIENT SERVICES. THE LIMITATION OF LIABILITY PROVIDED BY THIS SECTION IS LIMITED TO OUR DUTIES AND LIABILITIES BY REASON OF THIS AGREEMENT ONLY, AND DOES NOT AFFECT ANY OTHER RELATIONSHIP WOW TECHNOLOGIES, INC. MAY HAVE WITH YOU.